



Telephone 01406 362383



Telephone 01406 363392

Interim Executive Head Teacher Mr Bill Lord

Thursday 22nd March 2018

Spring/Summer Term Parents' Consultation Evening

Dear Parent/Guardian,

As this busy term draws to an end it is time for the Spring/Summer Term Parents' Consultation Evenings to be arranged. We would like to offer you the opportunity to meet the teachers and discuss how your child has progressed through the year. During these the celebrations, achievements and areas of priority for continued successes will be discussed.

The dates and times are as follows:

<u>Gedney Church End Primary School</u>	
<u>Date</u>	<u>Time</u>
Tuesday 24 th April 2018	3:30 – 5:30
Thursday 26 th April 2018	3:30 – 6:00

The evenings will be run on an appointment basis so please complete and return the enclosed slip specifying which time slots are most convenient for you. You will then receive your appointment time. Please note that we cannot guarantee you will have the exact times you request as they will be allocated on a first-come-first-served basis. We will, however, do our best to accommodate your requests. Staff will liaise with each other for sibling's appointments to minimise waiting times.

If times and slots are not convenient, please contact the school office to arrange an alternative appointment.

Please note that any clubs will be cancelled this week.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'B Lord'.

Mr B Lord
Head Teacher

Spring/Summer Term Parents' Consultation Evening

Child's Name:			
Year:			
Gedney Church End Primary School			
Tuesday 24th April 2018		Thursday 26th April 2018	
3:30 – 4:00		3:30 – 4:00	
4:00 – 4:30		4:00 – 4:30	
4:30 – 5:00		4:30 – 5:00	
5:00 – 5:30		5:00 – 5:30	
		5:30 – 6:00	

Signed: _____

Date: _____

Please tick as many appointment times as possible as this will make it easier for staff to allocate an appropriate time.

Please return this slip on or before **Tuesday 27th March 2018**. Appointment slips will be sent home with your child on **Monday 16th April 2018**.

Thank you.