



Telephone 01406 362383



Telephone 01406 363392

Executive Headteacher Mr Scott Pearson

Monday 7<sup>th</sup> October 2019

**Autumn Term Parents' Consultation Evening**

Dear Parent/Guardian,

As this busy half term draws to an end it is time for the Autumn Term Parents' Consultation Evenings to be arranged. We would like to offer you the opportunity to meet your child's teacher and discuss how your child has progressed through the year so far. **Times are limited to ten minutes.**

The dates and times are as follows:

<b><u>Gedney Church End Primary School</u></b>	
<b><u>Date</u></b>	<b><u>Time</u></b>
Monday 14 <sup>th</sup> October 2019	3:30 – 5:30
Tuesday 15 <sup>th</sup> October 2019	3:30 – 6:00

The evenings will be run on an appointment basis so please complete and return the enclosed slip specifying which time slots are most convenient for you. You will then receive your appointment time. Please note that we cannot guarantee you will have the exact times you request as they will be allocated on a first-come-first-served basis. We will, however, do our best to accommodate your requests. Staff will liaise with each other for sibling's appointments to minimise waiting times.

If times and slots are not convenient, please contact the school office to arrange an alternative appointment.

Yours sincerely,

Mr S Pearson  
Executive Headteacher

**Autumn Term Parents' Consultation Evening**

<b>Child's Name:</b>			
<b>Year:</b>			
<b>Gedney Church End Primary School</b>			
<b>Monday 14<sup>th</sup> October 2019</b>		<b>Tuesday 15<sup>th</sup> October 2019</b>	
3:30 – 4:00		3:30 – 4:00	
4:00 – 4:30		4:00 – 4:30	
4:30 – 5:00		4:30 – 5:00	
5:00 – 5:30		5:00 – 5:30	
		5:30 – 6:00	

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please tick as many appointment times as possible as this will make it easier for staff to allocate an appropriate time.

Please return this slip by **Wednesday 9<sup>th</sup> October 2019**. Appointment slips will be sent home with your child on **Friday 11<sup>th</sup> October 2019**.

Thank you.